



GLCSOPHE Executive Board Meeting Minutes

December 12, 2018

12:00 – 1:30 PM

Conference Line: (641) 715-0727 602 840#

I. Call to Order- Meeting called to order by Katie J @ 12:04

Members Present- Katie J, Lauren C, Jack W, Ashley M, Alyson H, Ranelle B

Members Absent- Bree B, Katie M, Megan P, Chelsea L,

II. Officer Reports

a. Secretary

Czarnowczan

- i. Motion to approve November meeting minutes:
 - 1. Ashley motions to approve with no changes
 - 2. Lauren seconds to approve with no changes
- ii. All in favor, motion unanimously passes
 - 1. **Action item:** Lauren C to send meeting minutes to Lindsey for website and upload all other approved minutes to the Box.

b. Treasure

Page

- i. Budget as of December 10, 2018 – Taken from Megan's Annual Report update
 - 1. **Checking:** \$10,643.98
 - 2. **CD:** \$5,164.83
 - 3. **Paypal:** \$ unknown

c. President Elect **Came in here**

Brew

- i. Currently no nominations for 2019 president-elect.
 - 1. What do we do if there is no president elect for next year?
- ii. Bylaws do not state any delegation for what to do about a vacant president-elect position.
 - 1. Either current president stays on for another term, or we elect one of our VPs.
 - 2. **Brainstorm:** Hold special election after January 1 for president-elect when people are renewing their membership and still continue to accept nominations on voting ballot for other positions
- iii. Currently no nominations for 2019 student rep
 - 1. Alyson said she will talk with Ferris to see if there are any students interested
 - 2. Alyson is willing to stay on if that is allowed since she will not technically a student until fall 2019.
 - 3. Lauren C will reach out to some students as well

d. Co-VP

Bode/Lantto

- i. 2019 Conference planning will start in January
- ii. Any questions for either Bree or Chelsea? – none

- e. National Delegate **K. Miller**
 - i. There is currently early bird registration for the national SOPHE conference
 - 1. Local chapter are able to give special discount code to any local members who are not national members who are interested in attending the conference
 - 2. Lauren C sent that email out with code and registration information
 - ii. Chapter ToolKit – National SOPHE created a general local chapter toolkit for chapter leaders. It is now available via SOPHE website.

- f. Members at Large **Wong/Mascagni**
 - i. Ashley updated silent auction paperwork with our new logo and Megan's new contact information
 - ii. Jack has everything under control for next year
 - iii. Make sure to like our facebook posts as your own personal page and not as the GLC-SOPHE page

- g. Student Representative **Hill**
 - i. Alyson will actively look for a student representative at FSU
 - ii. See other notes above

- h. President **Jourdan**
 - i. Membership Report as of December 10, 2018
 - 1. 100 members, added 1 member since last report, compared to 112 from 2017
 - 2. 6 members currently for 2019
 - ii. New Membership App: need to update application with new information for membership options and add descriptions of each committee that members can join along with cut off dates for joining if there is any **(discussion)**
 - 1. Motion to allow Lauren B to add that discussed information to membership application:
 - a. Ashley motions to approve
 - b. Aly seconds to approve
 - c. All in favor: unanimous, motion carriers
 - d. **Action item:** Katie J to let Lauren B about this motion
 - iii. Lauren B will be sending the membership directory out
 - iv. OSOPHE: they are interested in continuing a collaboration next year. Katie J is hoping next year's e-board can carry that on. Katie M has been on all of the collab/planning phone calls, so she will be a great resource.
 - v. MALPH Task Force: Still working on the certificate program, health departments are adding information for the online courses.

III. Committee Reports

- a. Advocacy **Cornwell**
 - i. Did not meet last month in November. This month's call is on December 20.
 - ii. No one has expressed interest to taking over committee chair from Mary
 - 1. Ranelle thinks maybe she has someone who expressed interest, but not completely sure. She will be following up with Mary.

2. **Action item:** Mary to connect with Ranelle about potential advocacy chair interest.

b. Historian

Chanter

- i. No update.

c. Continue Education

Fockler

- i. No update.

IV. Old Business

Jourdan

a. Member Requests:

i. **Discuss** - Multiyear membership (institutional and personal)

1. Megan and Lauren B have been chatting back and forth, they suggestion to start with a multiyear individual membership first through tiers:

a. 2-year, 10% discount

b. 5-year, 20% discount

c. Lifetime, 25% discount

i. Ranelle motions to pilot individual multiyear membership for 2019

ii. Ashley seconds this motion to pilot multiyear membership for 2019

iii. All in favor, unanimously pass

iv. **Action item:** Katie J will let Lauren B know to make changes and prep for 2019

ii. Discuss - Advocacy for our profession

1. JBF still willing to head this subcommittee up, but currently at a standstill with our advocacy committee.

iii. Discuss - CHES offered at conferences where MCBAP/SW/CME credits offered

1. In process, but more work to be done with new strategic plan being delegated next year.

iv. Discuss - University Contact List

1. Good to go, but will need to be updated on a yearly basis.

V. New Business

Jourdan

- a. Annual Report: Katie J thanks everyone for filling out the necessary parts on the report so quickly. There were some glitches with the upload process of the required documents, but it has been submitted and Katie will be double checking to make sure everything was accounted for.
- b. Student Recognition Award: Deadline was December 7, there were no submissions. Katie has been tracking things that have come from national that we can expect on a yearly basis, so she can pass this onto Ranelle so we have it ready to go in the future for a plan.
- c. Action item for all e-board: Upload any materials from your position to the Box before you leave e-board and the new e-board starts.

Many thanks to all of you for serving on this eboard with all the work that is required for a volunteer position. Katie appreciates all of you!

VI. Strategic Plan (2015 – 2019) Action Items – Google Doc

- a. Strategic plan will be updated next year, but anything you have worked on, please update it.
- b. Katie is still going to make the annual report consumable and is going to work with Katie M. to get that out to members before the holiday

VII. Website Requests

- a. Send meeting minutes to Lindsey.

VIII. Outstanding Items

- a. None

Meeting adjourn: Meeting adjourned at @ 12:53

Motion to end: Ashley; Second Ranelle